

*the* 5<sup>th</sup> Annual

# Virginia Faery Festival

**What:** The Virginia Faery Festival

**When:** September 21st – 22nd, 2019

**Where:** Spirithaven, 677 Spirithaven Lane, Stuart, VA 24171

**Website:** [www.virginiafaeryfestival.com](http://www.virginiafaeryfestival.com)

**Contact:** Stephanie Howard

888.670.9082

[Stephanie@SpirithavenEvents.com](mailto:Stephanie@SpirithavenEvents.com)

## VENDOR APPLICATION

Please do not send samples with this application. Samples will become property of Spirithaven and will not be returned. Please send high-quality color photographs of products you wish to sell, or a working link to a digital album.

Vendor Name:

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Business Name:

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Home Address:

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Business Address:

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Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook/other Social Media: \_\_\_\_\_



Please describe, in detail, the products or services you wish to provide at the festival. List the price of each item. Include additional pages if necessary.

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Do you make the products? Please list the process involved in your work.

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Are you interested in offering a demonstration of production? If yes, please describe the demonstration. (The vendor fee will be waived for those whose demonstrations are accepted by the festival. Demonstrations should be at least 20 minutes in length.) Accepted demonstrations will take place at least 2 times daily, Saturday and Sunday, during the festival day and be added to the festival activities schedule.

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Juried shows in which you have participated:

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You are liable for state taxes. What is your Virginia Sales Tax ID Number?

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You need to maintain insurance as a vendor. What is your business insurance carrier and policy number?

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Few words about the business or artist to be included on festival website and social media:

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Would you like to be a stop on the Children's Scavenger Hunt? This would involve stamping the activity sheet when they solve the clue to find your booth. The stamp will be provided.

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Would you like to provide a small gift to be included in the VIP Campers gift bag? You are welcome to include business cards or coupons with the donation.

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**The 2019 Vendor Fee is \$50.00. Vendors are juried.**

Please send a check or money order payable to: **Spirithaven** and mail to:

**the Virginia Faery Festival**  
**677 Spirithaven Lane**  
**Stuart, VA 24171**

**Virginia Fairy Festival Schedule:**

Thursday September 19<sup>th</sup>, 2019: Vendors are welcome to begin arriving and setting up.

Friday September 20<sup>th</sup>, 2019, 12:00PM: Individuals with a weekend camping pass begin arriving.

*Marketplace Hours:*

Saturday, September 21<sup>st</sup> 10:00 am to 7:00 pm

Sunday, September 22<sup>nd</sup> 10:00 am to 3:00 pm

Vendors must be open for business during this time. They are welcome to be open for business any time between 12:00 Noon Friday and 12:00 Noon Monday.

Monday September 23<sup>rd</sup>, 2019, 12:00PM: Individuals must be prepared to leave.

**\*\*\*VENDORS ARE NOT PERMITTED TO PACK-UP AND LEAVE EARLIER THAN THE ABOVE POSTED MARKETPLACE HOURS.** Having the marketplace packing up and leaving while patrons are still walking around creates a rushed and unfriendly atmosphere. Please plan on staying the entire time or you may not be asked back in future years.

**Camping:**

Camping is available for vendors. Camping for two is included in the vendor fee. If you would like to bring additional help, please be prepared to buy weekend camping passes for them. Electricity is NOT available for individual campsites, though there will be a charging station set up for phones, credit card machines, and other necessary items. Electricity is NOT available for individual booths. Showers are NOT available, you can bring your own solar shower if you like.

We look forward to working with you this year. Be sure to come in Friday so you do not miss the Friday night BonFire and S'mores Bar. Then prepare yourself for the Saturday night Mad Hatter's Tea Party for vendors, VIPs and weekend passers!

**REMEMBER** to include:

Your product and booth pictures (can be sent via email to: [Stephanie@SpirithavenEvents.com](mailto:Stephanie@SpirithavenEvents.com))

1. A check or money order for the vendor fee
2. Vendor application

For general Festival questions, contact:

Stephanie Howard, Event Coordinator

888.670.9082    [Stephanie@SpirithavenEvents.com](mailto:Stephanie@SpirithavenEvents.com)    [www.VirginiaFaeryFestival.com](http://www.VirginiaFaeryFestival.com)

<https://www.facebook.com/thevirginiafaeryfestival>